

PRIORITY

From

The Secretary,
Haryana State Board of Technical Education,
Bays No. 7-12, Sector -4, Panchkula.

To

All the Principals of Self Financing Institutions offering Diploma Courses.

Memo No: 1286 / Exam /HSBTE

Dated: 12.05.2016

Subject: Non-relieving of Invigilation Staff for conduct of Diploma Examination

It has been brought to the knowledge of Board by various Exam Supdtt. / Flying Squads that many of the Self Financing Private Institutions have not relieved their staff for invigilation duties at Examination Centres in pursuance of Office Order No. 58/Exam/HSBTE dated 06.05.2016 issued by Haryana State Board of Technical Education, Haryana. This violation of the directions of the Board is a very serious matter which shall adversely affect the conduct of May-2016 Examination for which lot of students may suffer. This has been viewed with grave concern by the competent authorities of the Board / State Government. *Further, it is also a pointer to the fact that such institutions may not have engaged staff as per prescribed AICTE / HSBTE norms.*

In this regard attention of Principals / Management of Self Financing Private Institutions is invited to the following conditions of **letter for Extension of Affiliation** issued by the Board:

"It shall be obligatory on all institutions/Polytechnics affiliated to the HSBTE to follow Examination Rules for the smooth conduct of State Board Examination. The institution which do not co-operate in the conduct of examination & found indulged in malpractices/violation of rules by DTE/AICTE/PCI/HSBTE, shall be liable for suitable action which includes even up to disaffiliation of the institution as per rules/regulation of the Board."

Non-relieving of staff by Self Financing Private Institutions in violation of orders dated 06.05.2016 of the Board shall invoke above condition of letter for Extension of Affiliation and accordingly, such defaulter institutions may not be considered for extension of Affiliation by the Board for the academic year 2016-17 and subsequently be placed under 'No Admission Category'.

Therefore all the Self Financing Private Institutions offering Diploma Courses are hereby directed to immediately relieve the staff put on invigilation duty by the Board from time to time, failing which action, as stated above, shall be initiated by the Board.



**Controller of Exam
HSBTE, Panchkula**

Endst. No: 1287-89 /Exam/HSBTE

Dated: 12.05.2016

A copy of the above is forwarded to the following for information and necessary action please:

1. All the Principals of Institutions having Examination Centre
2. All Flying Squads
3. All Supdtt. / Dy. Supdtt Exam


Note: All Supdtt. / Dy. Supdtt may please contact their Flying Squad regarding the issue of shortage of staff due to non-relieving by Self Financing Private Polytechnics in accordance to S.No. 8 of Instructions for Flying Squad mentioned in Mandatory Instructions conveyed vide memo no. 1189/Exam/HSBTE dt 27.4.16 (available on website of Board hsbte.org.in)



**Controller of Exam
HSBTE, Panchkula**

A copy of the above is forwarded to the following:-

1. Additional Secretary, HSBTE
2. DS (Academics)
3. PS to PSTE for kind information of PSTE-cum-Chairman, HSBTE please.
4. PS to DGTE for kind information of DGTE-cum- Secretary, HSBTE please


Controller of Exam
HSBTE, Panchkula