

2.1 COMMUNICATION SKILLS – II

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3 - 2

RATIONALE

Interpersonal communication is a natural and necessary part of organizational life. Yet, communicating effectively can be challenging because of our inherent nature to assume, overreact to and misperceive what actually is happening. Poor communication or lack of communication is often cited as the cause of conflict and poor teamwork. In today's team-oriented workplace, managing communication and developing strategies for creating shared meaning are crucial to achieve results and create successful organizations. The goal of the Communicating Skills course is to produce civic-minded, competent communicators. To that end, students must demonstrate oral as well as written communication proficiency. These include organizational and interpersonal communication, public address and performance. The objectives of this subject are understanding how communication works, gaining active listening and responding skills, understanding the importance of body language, acquiring different strategies of reading texts and increasing confidence by providing opportunities for oral and written expressions

DETAILED CONTENTS

Section A

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|-----|--------------------------------------|----------|
| 1. | Grammar and Usage | (15 Hrs) |
| 1.1 | Prepositions | |
| 1.2 | Pronouns | |
| 1.3 | Determiners | |
| 1.4 | Conjunctions | |
| 1.5 | Question and Question Tag | |
| 1.6 | Tenses (Simple Present, Simple Past) | |

Section B

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|-----|--|----------|
| 2. | Reading Skills | (15 Hrs) |
| | Unseen comprehension passages (at least 5 passages). | |
| 3. | Writing Skills | (18 Hrs) |
| 3.1 | Writing Notice | |
| 3.2 | Writing Circular | |
| 3.3 | Writing a Memo | |
| 3.4 | Agenda for a Meeting | |
| 3.5 | Minutes of the Meeting | |

- 3.6 Telephonic Messages
- 3.7 Paragraph writing:
Simple and Current Topics should be covered.

LIST OF PRACTICALS

(Note: The following contents are only for practice. They should not be included in the final theory examination)

- 1. Listening Comprehension
 - 1.1 Locating Main Ideas in a Listening Excerpt
 - 1.2 Note-taking
- 2. Developing Oral Communication Skills
 - 2.1 Offering-Responding to Offers
 - 2.2 Requesting-Responding to Requests
 - 2.3 Congratulating
 - 2.4 Expressing Sympathy and Condolences
 - 2.5 Expressing Disappointments
 - 2.6 Asking Questions-Polite Responses
 - 2.7 Apologizing, Forgiving
 - 2.8 Complaining
 - 2.9 Persuading
 - 2.10 Warning
 - 2.11 Asking for and Giving Information
 - 2.12 Giving Instructions
 - 2.13 Getting and Giving Permission
 - 2.14 Asking For and Giving Opinions

INSTRUCTIONAL STRATEGY

Looking into the present day needs of effective communication in every field, it is imperative to develop necessary competencies in students by giving practical tips and emphasis on grammar, vocabulary and its usage in addition to practical exercises. The teacher should give report writing assignments, projects etc. while teaching this subject.

LIST OF RECOMMENDED BOOKS

- 1. Communicating Effectively in English, Book-I by Revathi Srinivas; Abhishek Publications, Chandigarh.
- 2. High School English Grammar and Composition by Wren & Martin; S. Chand & Company Ltd., Delhi.
- 3. Communication Techniques and Skills by R. K. Chadha; Dhanpat Rai Publications, New Delhi.

SUGGESTED DISTRIBUTION OF MARKS

| Topic No. | Time Allotted (Hrs) | Marks Allotted (%) |
|------------------|----------------------------|---------------------------|
| 1 | 15 | 30 |
| 2 | 15 | 35 |
| 3 | 18 | 35 |
| Total | 48 | 100 |

2.2. APPLIED MATHEMATICS - II

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RATIONALE

Applied Mathematics forms the backbone of engineering students. The curriculum of mathematics has undergone changes from time to time in accordance with growth of subject. Diploma in Engineering is a launching stage where the students learn the basics of engineering. The revised syllabus has been designed keeping in view the emerging needs of all categories of students. Great emphasis has been laid on application of various contents like differential calculus, integral calculus, differential equations and statistics. This course will develop analytical abilities to make exact calculations and provide continuing educational base to the students.

Note:- Teachers should give examples of engineering/technology applications of various concepts and principles in each topic so that students are able to appreciate learning of these concepts and principles.

DETAILED CONTENTS

1. Differential Calculus (30 hrs)

1.1 Definition of function; Concept of limits.

$$\begin{aligned} & \text{Lt } \frac{x^n - a^n}{x - a} \\ & \text{Four standard limits } \frac{x - a}{a^x - 1} \quad \text{Lt } \frac{(1+x)^{1/x}}{x} \quad 0 \text{ -----}, \quad x \end{aligned}$$

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1.2 Differentiation by definition of x^n , $\sin x$, $\cos x$, $\tan x$, e^x , $\log_a x$ only

1.3 Differentiation of sum, product and quotient of functions. Differentiation of function of a function.

1.4 Differentiation of inverse trigonometrical functions, Logarithmic differentiation, Exponential differentiation, Successive differentiation (upto third order only).

1.5 Applications:

(a) Maxima and minima

(b) Equation of tangent and normal to a curve (for explicit functions only) – Simple problems only

2. Integral Calculus (25 hrs)

2.1 Integration as inverse operation of differentiation

2.2 Simple standard integrals and related problems

2.3 Simple integration by substitution, by parts and by partial fractions (for

linear factors only)

2.4 Evaluation of definite integrals (simple problems)-

$$\text{Evaluation of } \int_0^{\pi/2} \sin^n x \, dx, \quad \int_0^{\pi/2} \cos^n x \, dx, \quad \int_0^{\pi/2} \sin^m x \cos^n x \, dx$$

using formulae without proof (m and n being positive integers only)

2.5 Numerical integration by Simpson's Rule and Trapezoidal Rule (simple problems only)

3 Ordinary Differential Equations (10 hrs)

3.1. Definition, order, degree, linear and non-linear differential equations

3.2 Formation of differential equations (upto second order)

3.3. Solution of first order differential equations by variable separable method only

4. Statistics (15hrs)

4.1 Measures of Central Tendency: Mean, Median, Mode

4.2 Measures of Dispersion: Mean deviation, Standard deviation

4.3 Co-efficient of rank correlation

INSTRUCTIONAL STRATEGY

Basic elements of Differential Calculus, Integral Calculus, Ordinary Differential Equations and Statistics can be taught in the light of their applications in the field of engineering and technology. By laying more stress on applied part, teachers can also help in providing continuing education base to the students.

RECOMMENDED BOOKS

1. Elementary Engineering Mathematics by BS Grewal; Khanna Publishers, New Delhi
2. Engineering Mathematics by Vol. I & II by S Kohli; IPH, Jalandhar
3. Applied Mathematics by Dr. RD Sharma; Dhanpat Rai Publications, Delhi
4. Applied Mathematics, Vol. I & II by SS Sabharwal & Sunita Jain; Eagle Parkashan, Jalandhar
5. Comprehensive Mathematics, Vol. I & II Laxmi Publications, Delhi.

SUGGESTED DISTRIBUTION OF MARKS

| Topic No. | Time Allotted (Hrs) | Marks Allotted (%) |
|-----------|---------------------|--------------------|
| 1 | 30 | 40 |
| 2 | 25 | 30 |
| 3 | 10 | 10 |
| 4 | 15 | 20 |

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| Total | 80 | 100 |
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2.3 APPLIED PHYSICS-II

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RATIONALE

Applied Physics includes the study of a large number of diverse topics related to things that go in the world around us. It aims to give an understanding of this world both by observation and prediction of the way in which objects behave. Concrete use of physical principles and analysis in various fields of engineering and technology are given prominence in the course content.

Note:- Teachers should give examples of engineering/technology applications of various concepts and principles in each topic so that students are able to appreciate learning of these concepts and principles.

DETAILED CONTENTS

1. Waves and Vibrations (10 hrs)
 - 1.1. Definition of wave with examples
 - 1.2. Types of wave motion, transverse and longitudinal wave motion with examples
 - 1.3. Relation between velocity of wave, frequency and wave length of a wave ($v = n \lambda$)
 - 1.4. Simple harmonic motion: definition, expression for displacement, velocity, acceleration, time period, frequency in S.H.M.
 - 1.5. Vibration of spring mass system, cantilever and determination of their time period.
 - 1.6. Free, forced and resonant vibrations with examples

2. Applications of Sound Waves (10 hrs)
 - 2.1 Acoustics of buildings-reverberation, reverberation time, echo, noise, coefficient of absorption of sound, methods to control reverberation time
 - 2.2 Ultrasonics-Methods of production (magnetostriction oscillator only) and their engineering applications to cold welding, drilling, cleaning and SONAR

3. Principles of Optics (10 hrs)
 - 3.1 Lenses, reflection & refraction of light, refractive index, lens formula (no derivation), real and virtual image, magnification.
 - 3.2 Power of lens, microscope, telescope (definition only)
 - 3.3 Total internal reflection, critical angle and conditions for total internal reflection.

4. Electrostatics (12 hrs)
 - 4.1 Coulomb's law, unit charge
 - 4.2 Gauss's Law
 - 4.3 Electric field intensity and electric potential (definition and units only)
 - 4.4 Application of Gauss's Law to straight charged conductor, plane charged sheet
 - 4.5 Capacitance, capacitance of parallel plate capacitor, series and parallel combination of capacitors
 - 4.6 Dielectric and its effect on capacitors, dielectric constant and dielectric breakdown

5. Current Electricity (10 hrs)
 - 5.1 Definition of electric current, resistance , potential & their units.
 - 5.2 Ohm's law
 - 5.3 Specific resistance, series and parallel combination of resistances, effect of temperature on resistance.
 - 5.4 Kirchhoff's laws, Wheatstone bridge
 - 5.5 Heating effect of current and concept of electric power

6. Semi Conductor Physics (6 hrs)
 - 6.1 Types of materials (insulator, semi-conductor, conductor), intrinsic and extrinsic semi conductor, p-n junction diode and its characteristics
 - 6.2 Diode as rectifier-half wave and full wave rectifier, semi conductor transistor pnp and npn (introduction only)

7. Modern Physics (6 hrs)
 - 7.1 Lasers: concept of energy levels, ionizations and excitation potentials; spontaneous and stimulated emission; population inversion, Laser, types of lasers, ruby laser and applications of laser
 - 7.2 Fiber optics: Introduction and applications
 - 7.3 Super conductivity: Phenomenon of super conductivity, Type I and Type II super conductor and its applications

LIST OF PRACTICALS

1. To determine and verify the time period of cantilever.
2. To determine time period of Simple Pendulum.
3. To verify ohm's law.
4. To verify law of resistance in series.
5. To verify law of resistances in parallel.
6. To find resistance of galvanometer by half deflection method.
7. To convert a galvanometer into an ammeter of given range.
8. To convert a galvanometer into a voltmeter of given range.
9. To study and verify laws of reflection using mirrors.

INSTRUCTIONAL STRATEGY

Teacher may use various instructional media like models, charts and graphs while imparting instructions. The field application should be made clear before teaching the basics of waves, sound, light, electrostatics, semiconductor and modern physics etc to develop proper understanding of the physical phenomenon. Use of demonstration will make the subject interesting and develop scientific temper in the students.

RECOMMENDED BOOKS

1. Concept of Physics by H.C. Verma, Part-1, Bharti Bhawan, New Delhi
2. Concept of Physics by H.C. Verma, Part-2, Bharti Bhawan, New Delhi
3. A Text Book of Applied Physics by RA Banwat and SD Dogra, Eagle Parkashan, Jalandhar
4. Applied Physics by BL Arora, King India Publications, New Delhi

SUGGESTED DISTRIBUTION OF MARKS

| S.No | Time Allotted (Hrs.) | Marks Allotted (%) |
|--------------|----------------------|--------------------|
| 1 | 10 | 14 |
| 2 | 10 | 14 |
| 3 | 10 | 14 |
| 4 | 12 | 20 |
| 5 | 10 | 16 |
| 6 | 06 | 12 |
| 7 | 06 | 10 |
| Total | 64 | 100 |

2.4 APPLIED CHEMISTRY-II

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RATIONALE

The role of chemistry in every branch of engineering and technology is expanding greatly. Now a days, various chemical products are playing important role in the field of engineering with increasing number of such products each successive years. The strength of materials, the chemical composition of substances, their behaviour when subjected to different treatment and environment, and the laws of heat and dynamic energy have entered in almost every activity of modern life. Chemistry is considered as one of the core subjects for diploma students in engineering and technology for developing in them scientific temper and appreciation of chemical properties of materials, which they have to handle in their professional career. Effort should be made to teach this subject through demonstrations/ minor projects and with the active involvement of students.

Note:- Teachers should give examples of engineering/technology applications of various concepts and principles in each topic so that students are able to appreciate learning of these concepts and principles.

DETAILED CONTENTS

1. Metallurgy (08 hrs)
 - 1.1 A brief introduction of the terms: Metallurgy (types), mineral, ore, gangue or matrix, flux, slag, concentration (methods of concentrating the ores), ore, roasting, calcinations, smelting and refining of metal.
 - 1.2 Metallurgy of (i) Aluminium (ii) Iron
 - 1.3 Definition of an alloy, purposes of alloying, composition, properties and uses of alloys, monel metal, magnalium, duralumin, alnico, stainless steel and invar.
2. Fuels (10 hrs)
 - 2.1 Definition of a 'Fuel', characteristics of a good fuel and classification of fuels with suitable examples
 - 2.2 Definition of Calorific value of a fuel and determination of calorific value of a solid fuel with the help of Bomb calorimeter. Simple numerical problems based upon Bomb-calorimeter method of finding the Calorific values
 - 2.3 Brief description of 'Proximate' and 'Ultimate' analysis of a coal. Importance of conducting the proximate and ultimate analysis of a fuel
 - 2.4 Merits of gaseous fuels over those of other varieties of fuels
 - 2.5 Manufacture, composition, properties and uses of (i) Water gas (ii) Oil gas (iii) Biogas
 - 2.6 Composition, calorific values and applications of (i) LPG (ii) CNG (iii) Power alcohol

- 2.7 Fuel rating
 - 2.7.1 Octane number for petrol
 - 2.7.2 Cetane number for diesel

- 3 Corrosion (06 hrs)
 - 3.1 Definition of corrosion
 - 3.2 Theories of corrosion i.e. (i) direct chemical action theory and (ii) electro chemical theory
 - 3.3 Passivity
 - 3.4 Prevention of corrosion by
 - 3.4.1 Alloying
 - 3.4.2 Providing metallic coatings
 - 3.4.3 Cathodic protections:
 - (a) Sacrificial
 - (b) Impressed voltage method
 - 3.4.4 Heat treatment (quenching, annealing, tempering & normalizing)

- 4 Lubricants (06 hrs)
 - 4.1 Definition of (i) lubricant (ii) lubrication
 - 4.2 Classification of lubricants
 - 4.3 Principles of lubrication
 - 4.3.1 fluid film lubrication
 - 4.3.2 boundary lubrication
 - 4.3.3 extreme pressure lubrication
 - 4.4 Properties of lubricants
 - 4.4.1 Physical properties: viscosity, viscosity index, flash-point, fire-point, cloud-pour point, oiliness, volatility, emulsification
 - 4.4.2 Chemical properties-Total acidity number (TAN) saponification and iodine value, coke number and aniline point.
 - 4.5 Criterion for selection of a good lubricant

- 5 Glass (04 hrs)
 - 5.1 Glass: Chemical composition, types of glasses and their applications
 - 5.2 Manufacture of ordinary glass and lead glass

- 6. Classification and Nomenclature of Organic Compounds (06 hrs)

Classification of Organic Compounds, functional group, Homologous Series, IUPAC-Nomenclature of various homologous series i.e. alcohols, aldehydes, ketones, carboxylic acids, and phenols. (First six members of each series only)

7. Polymers & Plastics (08 hrs)
- 7.1 Definition of polymer, monomer & degree of polymerization
 - 7.2 Brief introduction of addition & condensation polymers with suitable examples (PVC, Polyester, Teflon, Nylon 66, Bakelite)
 - 7.3 Definition of plastic & type of plastics (thermo & thermo setting plastics) with suitable examples
 - 7.4 Applications of polymers & plastics in daily life.

LIST OF PRACTICALS

1. Gravimetric analysis and study of apparatus used
2. To determine the percentage composition of a mixture consisting of a volatile and a non-volatile substances
3. Determine the viscosity of a given oil with the help of “Redwood viscometer”
4. Determine the flash point of the given oil with the help of Abel’s Flash Point Apparatus
5. Estimate the amount of moisture in the given sample of coal
6. Estimate the amount of ash in the given sample of coal
7. Electroplate the given strip of Cu with Ni
8. Confirmation test of alcohol, aldehydes, carboxylic acid
9. To determination the total acidity number of a lubricant
10. Detection of metal iron in the rust (solution of rust in concentrated HCl may be given)
11. To study the effect of metal coupling on corrosion of metals

INSTRUCTIONAL STATREGY

Teacher may take help of various models and charts while imparting instructions to make the concepts clear. More emphasis may be laid on discussing and explaining practical applications of various chemical processes and reactions. In addition, students should be encouraged/motivated to study those processes in more details, which may find practical applications in their future professional life.

RECOMMENDED BOOKS

1. Chemistry in Engineering by J.C. Kuriacose and J. Rajaram; Tata McGraw-Hill Publishing Company Limited, New Delhi
2. Engineering Chemistry by Dr. S. Rabindra and Prof. B.K. Mishra ; Kumar and Kumar Publishers (P) Ltd. Bangalore-40
3. A Text Book of Applied Chemistry-I by SS Kumar; Tata McGraw Hill, Delhi
4. Progressive Applied Chemistry –I and II by Dr. G.H. Hugar; Eagle Prakashan, Jalandhar

5. Engineering Chemistry by Jain PC and Jain M Dhanpatrai publishers. New Delhi
6. Chemistry of Engineering by Aggarwal CV
7. Chemistry for Environmental Engineers by Swayer and McCarty, McGraw Hill, Delhi
8. A Text Book of Applied Chemistry-I by Sharma and Others; Technical Bureau of India, Jalandhar
9. A Text Book of Applied Chemistry-II by Dr. J K Sharma (Hindi version), Abhishek Publications, Sec. 17-C, Chandigarh.

SUGGESTED DISTRIBUTION OF MARKS

| Topic No. | Time Allotted (Hrs) | Marks Allotted (%) |
|------------------|----------------------------|---------------------------|
| 1 | 08 | 16 |
| 2 | 10 | 20 |
| 3 | 06 | 14 |
| 4 | 06 | 14 |
| 5 | 04 | 08 |
| 6 | 06 | 12 |
| 7 | 08 | 16 |
| Total | 48 | 100 |

2.5 INTRODUCTION TO CERAMIC ENGINEERING

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RATIONALE

It is an introductory subject to be given to students opting for ceramic engineering. It will expose the students to various areas to be covered in this course and various field jobs where they will find employment. This knowledge is essentially required for supervisors. The students will also be exposed to various categories of ceramics.

DETAILED CONTENTS

1. Introduction of Ceramics: Definition of ceramics, Brief history and development of ceramics. (6 hrs)
2. Scope: scope of Ceramic Engineering, opportunities in ceramic engineering for diploma holders. (4 hrs)
3. White Ware: (12 hrs)
Classification of Wares: white wares, heavy clay wares, raw materials, properties and application of white wares and heavy clay wares.
Terracotta, Majolica, Earthen ware, Stone ware, Sanitary ware, Table ware, Ceramic wall and floor tiles, Electrical insulators etc.
4. Refractory: (10 hrs)
Definition of refractory, Classification, Raw material, selection of raw material, properties of refractories.
5. Cement: (8 hrs)
Definition of cement, Classification, Raw material, Properties of cement & uses.
6. Glass: (8 hrs)
Definition, Classification, Raw material of glass.

INSTRUCTIONAL STRATEGY:

Teacher should give emphasis on concepts and understanding of various terms related to Ceramics.

RECOMMENDED BOOKS:

1. Introduction to ceramics by WD Kingery; Elsevier Scientific Publishing Company, New York
2. Ceramic white wares by Sudhir Sen: Oxford & IBH Publishing Co., New Delhi
3. Refractories by M.L. Mishra; Oxford & IBH Publishing Co., New Delhi
4. Modern glass practice by S.G. Scholse; McGraw Hill Publishing Co. New Delhi

SUGGESTED DISTRIBUTION OF MARKS

| Topic No. | Time Allotted (Hrs) | Marks Allotted (%) |
|--------------|---------------------|--------------------|
| 1 | 06 | 12 |
| 2 | 04 | 08 |
| 3 | 12 | 24 |
| 4 | 10 | 22 |
| 5 | 08 | 18 |
| 6 | 08 | 16 |
| Total | 48 | 100 |

2.6 GEOLOGY

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RATIONALE

This is an essential subject for the students of diploma programme in Ceramic Engineering. Knowledge about geology combined with other subjects helps the students to know about physical, chemical and thermal properties of raw materials, additives and finished products which help them to select appropriate materials and process for producing finished goods.

DETAILED CONTENTS

1. Introduction, the earth as a planet, important parts of earth, theories of origin of earth, age of earth, internal structure of earth (6 hrs)
2. Work of Atmosphere, weathering of rocks, work of wind erosion, transport of materials, deposition, geological work of rivers, erosion, transport and deposition, geological work of sea, wave erosion and deposition, sea shore-line problems, geological work of glaciers, formation of glaciers, types of glaciers, (12 hrs)
3. Structural features of rocks, faults and faulting terminology, importance of faults. causes of faulting joints, types and causes of development of joints in different rocks (10 hrs)
4. Study of rocks (36 hrs)
 - Igneous rocks: formation, composition, structures, texture and forms of igneous rocks, classification and descriptive study of important igneous rocks.
 - Sedimentary rocks: formation, compositions, structures, texture of sedimentary rocks, classification and descriptive study of important sedimentary rocks.
 - Metamorphic rocks: metamorphism, factors, types and effect, metamorphic zone's. Metamorphic rocks: formation, structures and texture, classification and descriptive study of important metamorphic rocks.

INSTRUCTIONAL STRATEGY

Teacher should give emphasis on understanding the various processes involved in formation of rocks. Samples of different rocks must be shown to the students for better understanding of various properties.

LIST OF PRACTICALS

1. Study of physical properties of minerals: Colour, lusture, streak, hardness, cleavage, fracture, tenacity, structure, and specific gravity.
2. Study of optical properties of minerals: light, ordinary light, polarized light, double refraction, refractive index, optical axis, positive and negative minerals by polarizing microscope
3. Study of crystal system
4. Identification of minerals in hand specimen
5. Identification of igneous rocks in hand specimen
6. Identification of Sedimentary rocks in hand specimen
7. Identification of Metamorphic rocks in hand specimen
8. Determination of specific gravity of minerals
9. Determination of Hardness of minerals

RECOMMENDED BOOKS

1. Earth Science (with CD ROM) by Edward J Tarbuck; Amazen Publication
2. Introduction to Environmental Geology (second edition) by Edward A Keller, Amazon Publication
3. Rock Formation and Universal Geological Structure: Exploring the Earth surface by John Erickson; Powell Publication

SUGGESTED DISTRIBUTION OF MARKS

| Topic No. | Time Allotted (Hrs) | Marks Allotted (%) |
|--------------|---------------------|--------------------|
| 1 | 06 | 10 |
| 2 | 12 | 20 |
| 3 | 10 | 20 |
| 4 | 36 | 50 |
| Total | 64 | 100 |

2.7 GENERAL WORKSHOP PRACTICE - II

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RATIONALE

Psychomotor skills are mastered through practice, an opportunity therefore, has been extended to students through this course to refine their skills in different trades. The basic skills developed during first semester will be refined during this course by doing higher order skills jobs. In addition to developing general manual and machining skills in the students, the objective of development of sense of dignity of labour, precision, safety at work places, team working and right attitude among the students will also be met.

DETAILED CONTENTS (PRACTICAL EXERCISES)

Note: The students are supposed to come in proper workshop dress prescribed by the institute. Wearing shoes in the workshop(s) is compulsory. Importance of safety and cleanliness, safety measures and upkeep of tools, equipment and environment in each of the following shops should be explained and practiced. The students should prepare sketches of various tools/jobs in their practical Notebook.

The following shops are included in the syllabus.

1. Carpentry Shop-II
2. Plumbing Shop
3. Welding Shop -II
4. Electric Shop –II
5. Electronic Shop-II or Machine Shop
6. Painting Shop

Note:

1. The branches e.g. Civil Engineering, Civil Engg. (Spl. in Highway Engg.), Electrical Engineering, Fire Technology and Safety, Electrical and Electronics Engg., Power Station Engg., Mechanical Engineering and cluster branches, Chemical Engg. and cluster branches, Ceramic Engg., Printing Technology (Spl. Press Tech.), Printing Technology (Spl. in CAD/GAT) will do **Machine Shop** instead of Electronic shop- II
2. The branches e.g. Electronics and Communication Engineering, Electronics and Instrumentation, Instrumentation and Control, Electronics Engg. (Spl. Power Electronics), Computer Engineering, Medical Electronics and Food Technology will do **Electronic shop-II** instead of Machine shop.
3. The instructor is to first explain the introductory part given at the beginning under each shop followed by demonstration and practice by students.

1. Carpentry Shop-II

- 1.1 Introduction to joints, their relative advantages and uses.

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| Job I | Preparation of dovetail joint and glued joint. |
| Job II | Preparation of mitre joint |
| Job III | Preparation of a lengthening Joint |
| Job IV | Preparation of at least one utility job with and without lamination. |

- 1.2 Demonstration of job showing use of rip saw, bow saw and tenon saw, method of sharpening various saws.
- 1.3 Demonstration of job on band saw and circular saw, chain and chisel, universal wood working machine, Saw re-sharpening machine, saw brazing unit.
- 1.4 Importance and need of polishing wooden items. Introduction to polishing materials.
Job V Polishing on wooden items.

2. Plumbing Shop

- 2.1 Introduction to various types of threads (internal and external)-single start, multi-start, left hand and right hand threads.
- 2.2 Description and demonstration of various types of drills, taps and dies
Selection of dies for threading, selection of drills, taps and reamers for tapping operations.
Job I Making internal and external threads on a job by tapping and dieing operations (manually)
- 2.3 Precautions while drilling soft metals, e.g. copper, brass, aluminium etc.
Job II Drilling practice on soft metals such as aluminum, brass and copper
Job III Preparation of a job by filing on non-ferrous metal up to an accuracy of $\pm 0.2\text{mm}$
Job IV Preparation of job involving thread on GI pipe/ PVC pipe and fixing of different types of elbow, tee, union, socket, stopcock, taps etc

3. Welding Shop – II

- 3.1 Introduction to gas welding, spot welding and seam welding and welding techniques. Adjustments of different types of flames in gas welding, demonstration and precautions about handling welding equipment.
Job I Practice in handling gas welding equipment (Low pressure and High pressure) and welding and tacking practice on simple jobs.
- 3.2 Common welding joints generally made by gas welding.
Job II Preparation of butt joint by gas welding.
Job III Preparation of small cot frame from conduit pipe by gas welding.
Job IV Preparation of square pyramid from MS rods by welding (type of welding to be decided by students themselves).
Job V Exercise of preparing a job on spot/seam welding machine.
- 3.3 Demonstration and use of TIG and MIG welding equipment

4. Electric Shop – II

- 4.1 Importance of three-phase wiring and its effectiveness. Demonstration of three-phase wiring with the help of a demonstrating panel.

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| Job I | Laying out 3-phase wiring for an electric motor or any other 3-phase machine. |
| Job II | Connecting single-phase energy meter and testing it. Reading and working out the power consumption and the cost of energy. |
| Job III | Checking continuity of connection (with tester and series lamp) location of faults with a multimeter and their rectification in simple machines and/or other electric circuits fitted with earthing. |
| Job IV | Finding fault in simple electric machine and its rectification |
- 4.2 Demonstration of dismantling, servicing and reassembling a table fan/ceiling fan/air cooler/mixer/electric iron, electric heater, geyser, electric oven, air conditioner etc.
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| Job V | Testing single phase/three phase electrical motor by using voltmeters, ammeter, clip-on meter, tachometer etc. |
| Job VI | Reversing the direction of rotation of a motor. |

5. Electronic Shop- II

- 5.1 Identification, demonstration and uses of the items mentioned below:
- Various types of single, multi-cored insulated screened wire and cables - power, audio, video, co-axial, general purpose wires/cables
 - Various types of plugs, sockets, connectors suitable for general purpose audio and video use, 2 and 3 pin mains plugs and sockets, RF plugs and sockets. Banana-plugs, and sockets, BNG, RCA, DIN, UHF, ear phone speaker connector, telephone jacks and similar male and female connectors and terminal strips.
 - Various types of switches such as normal/miniature toggle, slide, push button, piano key, rotary, micro switches, SPST, SPDT, DPST, DPDT, band selector, multi way master mains switch.
 - Various types of protective devices such as : wire fuse, cartridge fuse, slow acting/fast acting fuse, HRC fuse, thermal fuse, single/multiple circuit breakers, over and under current relays.
 - Materials: conducting, insulating and magnetic materials.
 - Single beam simple CRO, signal generator and function-generator
 - Regulated power supply-fixed and variable voltage, single output as well as dual output.
- 5.2 Identification and familiarization with active and passive components; types and colour code of resistor, capacitors and potentiometers (including VDR, LDR, and thermistor). Identification of components including diode, LED, transistor, LCD, UJT, FET, coils, relays, reed relays, transformers, linear and digital ICs, thyristors.

5.3 Demonstration of the following:

- a) Making perfect solder joints and soldering on PCBs
- b) Removing components/wires by unsoldering.
- c) Assembling components on boards, chassis, tape strips.
- d) Laying of cables by various methods
- e) Modern soldering and de-soldering processes
- f) Working of active and passive components
- g) Testing of active and passive components by the use of multimeter

Note: For the above field visits to relevant place may be arranged.

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| Job I | Cut, bend, tin components, leads, inserts and solder components (capacitor, diodes, transistor, IFT, ICs etc) on a PCB. |
| Job II | Soldering practice |
| Job III | Temperature controlled soldering station |
| Job IV | De-soldering pump |
| Job V | De-soldering strip/wik |
| Job VI | De-solder, remove and clean all the components, wires from a given equipment, a PCB or a tag strip. |
| Job VII | Wiring of a small circuit on a PCB/tag strip involving lacking, sleeving and use of identifier tags |

OR

Machine Shop

Introduction to various machines used in machine shop such as Lathe, Milling Machine, Shaper, Slotter, Drilling Machine , Radial drilling Machine, Surface grinder.

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| Job I | Simple exercise on lathe machine. |
| Job II | Simple exercise on milling machine. |
| Job III | Simple exercise on drilling machine. |

6. Painting Shop

Introduction to painting shop and its necessity. Different types of paints. Introduction of powder coating plant and spray painting with their uses.

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| Job I | Preparation of surface before painting such as cleaning, sanding, applying putty, filling procedure and application of primer coat and painting steel item. |
| Job II | Painting practice by brush on MS sheet |
| Job III | Practice of dip painting |

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| Job IV | Practice of lettering: name plates / sign board |
| Job V | Polishing and painting on wooden and metallic surfaces |
| Job VI | Practical demonstration of powder coating |

RECOMMENDED BOOKS

1. Workshop Technology I,II,III, by S K Hajra, Choudhary and A K Choudhary; Media Promoters and Publishers Pvt. Ltd., Bombay
2. Workshop Technology by Manchanda Vol. I,II,III; India Publishing House, Jalandhar.
3. Manual on Workshop Practice by K Venkata Reddy; MacMillan India Ltd. New Delhi
4. Basic Workshop Practice Manual by T Jeyapoovan; Vikas Publishing House (P) Ltd., New Delhi
5. Workshop Technoogy by B.S. Raghuwanshi; Dhanpat Rai and Co., New Delhi
6. Workshop Technology by HS Bawa; Tata McGraw Hill Publishers, New Delhi