

**7. STUDY AND EVALUATION SCHEME FOR DIPLOMA PROGRAMME IN
LIBRARY & INFORMATION SCIENCE**

FIRST SEMESTER

Sr. No	Subject	STUDY SCHEME			EVALUATION SCHEME						Total Marks
					Internal Assessment		External Assessment (Examination)				
					Theory	Practical	Written Paper		Practical		
					Max. Marks	Max. Marks	Max. Marks	Hrs	Max. Marks	Hrs	
Hrs/week		L	T	P							
1.1*	Communication Skills - I	3	-	2	25	25	100	3	50	2	200
1.2	Library, Information & Society -I	4	-	2	25	25	100	3	50	3	200
1.3	Information Sources & Services-I	4	-	2	25	25	100	3	50	3	200
1.4 ⁺	Library Classification - I	3	-	4	25	25	100	3	50	3	200
1.5 ⁺	Library Cataloguing – I	3	-	4	25	25	100	3	50	3	200
1.6*	Basics of Information Technology	-	-	4	-	50	-	-	100	3	150
	# Student Centred Activities	-	-	5	-	25	-	-	-	-	25
	Total	17	-	23	125	200	500	-	350	-	1175

* Common with other diploma programmes

+ Since the Practical/Practice work in subjects 1.4 and 1.5 is similar to the theory subjects, hours for these subjects may be counted as that of theory subjects, while considering the workload

Student Centred Activities will comprise of co-curricular activities like extension lectures, library studies, games, hobby clubs e.g. photography, painting, singing, seminars, declamation contests, educational field visits, N.C.C., NSS, Cultural Activities, Civil Defence/Disaster Management activities etc.

SECOND SEMESTER (LIBRARY & INFORMATION SCIENCE)

Sr. No	Subject	STUDY SCHEME			EVALUATION SCHEME						Total Marks
					Internal Assessment		External Assessment (Examination)				
		Hrs/week			Theory	Practical	Written Paper		Practical		
		L	T	P	Max. Marks	Max. Marks	Max. Marks	Hrs	Max. Marks	Hrs	
2.1*	Communication Skills – II	3	-	2	25	25	100	3	50	2	200
2.2	Library, Information & Society -II	4	-	2	25	25	100	3	50	3	200
2.3	Information Sources & Services-II	4	-	2	25	25	100	3	50	3	200
2.4 ⁺	Library Classification - II	3	-	4	25	25	100	3	50	3	200
2.5 ⁺	Library Cataloguing – II	3	-	4	25	25	100	3	50	3	200
2.6**	I.T. Tools & Applications	2	-	4	25	25	100	3	50	3	200
# Student Centred Activities		-	-	3	-	25	-	-	-	-	25
Total		19	-	21	150	175	600	-	300	-	1225

* Common with other diploma programmes

** Common with diploma programme in Office Management and Computer Application

+ Since the Practical/Practice work in subjects 2.4 and 2.5 is similar to the theory subjects, hours for these subjects may be counted as that of theory subjects, while considering the workload

Student Centred Activities will comprise of co-curricular activities like extension lectures, library studies, games, hobby clubs e.g. photography, painting, singing, seminars, declamation contests, educational field visits, N.C.C., NSS, Cultural Activities, Civil Defence/Disaster Management activities etc.

THIRD SEMESTER (LIBRARY & INFORMATION SCIENCE)

Sr. No	Subject	STUDY SCHEME			EVALUATION SCHEME						Total Marks
					Internal Assessment		External Assessment (Examination)				
		Hrs/week			Theory	Practical	Written Paper		Practical		
		L	T	P	Max. Marks	Max. Marks	Max. Marks	Hrs	Max. Marks	Hrs	
3.1	Library Automation – I	-	-	6	-	50	-	-	100	3	150
3.2	Library & Information Management-I	5	-	2	25	25	100	3	50	3	200
3.3	Bibliography and Documentation	4	-	4	25	25	100	3	50	3	200
3.4	Library Classification - III	3	-	4	25	25	100	3	50	3	200
3.5	Library Cataloguing - III	3	-	4	25	25	100	3	50	3	200
	# Student Centred Activities	-	-	5	-	25	-	-	-	-	25
	Total	15	-	25	100	175	400	-	300	-	975

+ Includes 25 marks for Viva-voce

Student Centred Activities will comprise of co-curricular activities like extension lectures, library studies, games, hobby clubs e.g. photography, painting, singing, seminars, declamation contests, educational field visits, N.C.C., NSS, Cultural Activities, Civil Defence/Disaster Management activities etc.

FOURTH SEMESTER (LIBRARY & INFORMATION SCIENCE)

Sr. No	Subject	STUDY SCHEME			EVALUATION SCHEME						Total Marks
					Internal Assessment		External Assessment (Examination)				
		Hrs/week			Theory	Practical	Written Paper		Practical		
		L	T	P	Max. Marks	Max. Marks	Max. Marks	Hrs	Max. Marks	Hrs	
4.1	Library Automation – II	-	-	6	-	50	-	-	100	3	150
4.2	Library & Information Management – II	5	-	2	25	25	100	3	50	3	200
4.3	Library Correspondence	4	-	4	25	25	100	3	50	3	200
4.4	Library Classification - IV	3	-	4	25	25	100	3	50	3	200
4.5	Library Cataloguing - IV	3	-	4	25	25	100	3	50	3	200
# Student Centred Activities		-	-	5	-	25	-	-	-	-	25
Total		15	-	25	100	175	400	-	300	-	975

+ Includes 25 marks for Viva-voce

Student Centred Activities will comprise of co-curricular activities like extension lectures, library studies, games, hobby clubs e.g. photography, painting, singing, seminars, declamation contests, educational field visits, N.C.C., NSS, Cultural Activities, Civil Defence/Disaster Management activities etc.

Industrial Training - After examination of 4th Semester, the students shall go for training in a relevant industry/field organization for a minimum period of 6 weeks and shall prepare a diary. It shall be evaluated during 5th semester by his/her teacher for 50 marks. The students shall also prepare a report at the end of training and shall present it in a seminar, which will be evaluated for another 50 marks. This evaluation will be done by HOD and lecturer incharge – training in the presence of one representative from training organization.

FIFTH SEMESTER (LIBRARY & INFORMATION SCIENCE)

Sr. No	Subject	STUDY SCHEME			EVALUATION SCHEME						Total Marks
					Internal Assessment		External Assessment (Examination)				
		Hrs/week			Theory	Practical	Written Paper		Practical		
		L	T	P	Max. Marks	Max. Marks	Max. Marks	Hrs	Max. Marks	Hrs	
	Industrial Training	-	-	-	-	50	-	-	50	3	100
5.1 *	Employability Skills – I	-	-	2	-	25	-	-	50	3	75
5.2	Library and Information Management – III	5	-	2	25	25	100	3	50	3	200
5.3	Digital Library and Information Management	4	-	6	25	25	100	3	50	3	200
5.4 *	Environmental Education	3	-	-	25	-	100	3	-	-	125
5.5	Information Literacy	4	-	3	25	25	100	3	50	3	200
5.6	Internet Applications in Library	-	-	6	-	50	-	-	100	3	150
#	Student Centred Activities including Personality Development Camp	-	-	5	-	25	-	-	-	-	25
Total		16	-	24	100	225	400	-	350	-	1075

* Common with other diploma programmes

Student Centred Activities will comprise of co-curricular activities like extension lectures, library studies, games, hobby clubs e.g. photography, painting, singing, seminars, declamation contests, educational field visits, N.C.C., NSS, Cultural Activities, Civil Defence/Disaster Management activities etc.

SIXTH SEMESTER (LIBRARY & INFORMATION SCIENCE)

Sr. No	Subject	STUDY SCHEME			EVALUATION SCHEME						Total Marks
					Internal Assessment		External Assessment (Examination)				
		Hrs/week			Theory	Practical	Written Paper		Practical		
		L	T	P	Max. Marks	Max. Marks	Max. Marks	Hrs	Max. Marks	Hrs	
		6.1	Project Oriented Professional Training	-	-	40	-	200	-	-	
Total		-	-	40	-	200	-	-	100	3	300